



## EVENT/FUNCTION INFORMATION SHEET

Thank you for considering Lemuria as your celebratory venue!

Please review the following and kindly inform us of your choices or any questions you may have. We would be delighted to serve you on your special occasion soon.

### 1 ) VENUES & OCCUPANCY

*Venue use for three (3) hours from agreed starting time*

Venue	Capacity
Papillion Room	2 - 10 pax
Main Dining Room	30 - 35 pax
Terrace Garden	30 - 40 pax
Lavender Room	40 - 45 pax
Garden	80 - 100 pax

### 2 ) MINIMUM CONSUMABLE RATE

Venue	Normal Rate	Lunch
Main Dining Room	PHP 45,000++	PHP 25,000+
Lavender Room	PHP 35,000++	
Terrace Garden	PHP 35,000++	
Garden	PHP 55,000++	
Papillion Room	PHP 15,000++	

### 3 ) SET MENUS

*Price per person is inclusive of full banquet service as follows:*

Tables (round or rectangular), Tiffany Chairs, Flatware, Glassware, Tableware, Cutlery, Buffet Set-Up, Sound System, White Screen, Full-Service Staff

### 4 ) WEDDING RITES

Wedding rites ceremony: a fixed fee of PHP 20,000 is charged for one-hour use of any venue.

### 5 ) PACKAGES

*Pre-Nuptial Photo Shoot*

For a minimal fee of P 5,000 the venue is available for clients who has booked wedding rites and reception events. To discuss more details please contact our Reservation and Events Officer.

## **Proposal Package**

The Garden venue is available for exclusive use for proposal events. Venue use fee is PHP 15,000 for three (3) hours from agreed start time. In addition, a minimum consumable charge of PHP 10,000 for food and House Blend Iced Tea for two (2) persons.

### **6 ) RESERVATION FEE**

To block your chosen date, we require a non-refundable reservation fee in the amount of Ten Thousand pesos (PHP 10,000). It will be deducted from the total billing. Payment can be done in cash or credit card or through direct bank deposit to:

BDO Roosevelt Greenhills Branch  
S/A No. 0028 901 8801 5  
Account Name: Brumms Quality Wines Inc.

This payment shall not be a guarantee for any price increase eventuality of food and service due to circumstances beyond our control.

### **7 ) FOOD TASTING**

A complimentary food tasting dinner for two is scheduled at your earliest convenient time after receipt of the reservation fee and your chosen menu selection. You can schedule the tasting dinner on Tuesdays thru Sundays 06:00 -07:30 p.m.

### **8 ) TERMS OF PAYMENT**

50% down payment is due and payable thirty days before the event date while full payment is due one week before.

### **9 ) CONTRACT**

We will present a contract draft during your Food Tasting dinner where we can discuss additional requirements and clarify remaining questions. The contract is finalized once all items are confirmed.

### **10 ) CONTACT PERSONS**

Corporate Chef Katrina Torres (Food)  
Eloisa Delantar (Reservation and Events Officer)

### **11 ) CONTACT NUMBERS**

+63 2 724 5211 / +63 2 722 2185 / +63 2 721 5352  
Mobile: +63 927 428 4202

### **11 ) EMAIL ADDRESSES**

reservations\_horseshoe@lemuria.com.ph  
katrina.torres@brumms.com.ph