



## EVENT/FUNCTION INFORMATION SHEET

Thank you for considering Lemuria as your celebratory venue!  
Please review the following and kindly inform us of your choices or any questions you may have. We would be delighted to serve you on your special occasion soon.

### 1 ) VENUES & OCCUPANCY

*Venue use for three (3) hours from agreed starting time.*

Venue	Capacity
Papillion Room	2 - 10 pax
Main Dining Room	20 - 25 pax
Terrace Garden	25 - 30 pax
Lavender Room	25 - 30 pax
Garden	40 - 80 pax

### 2 ) MINIMUM RATE

Venue	Normal Rate	Lunch
Garden	PHP 55,000++	PHP 55,000++
Main Dining Room	PHP 45,000++	PHP 25,000++
Lavender Room	PHP 40,000++	PHP 40,000++
Terrace Garden	PHP 35,000++	
Papillion Room (9-10 pax)	PHP 20,000++	PHP 25,000++
(2 - 8 pax)	PHP 15,000++	PHP 25,000++

### 3 ) SET MENUS

*Price per person is inclusive of full banquet service as follows:*

Tables, Chairs, Flatware, Glassware, Tableware, Cutlery, Basic Sound System with two Wireless Microphone, White Screen, Full-Service Staff

### 4 ) WEDDING RITES

Wedding Rites Ceremony: a fixed fee of PHP 20,000 is charged for one-hour use of any venue.

### 5 ) PACKAGES

#### Bridal Day Package

The Lavender and Papillon rooms are available for exclusive use for Bridal Suite from 8:00AM – 10:00PM with a venue fee of PHP 35,000+. Price is inclusive of complimentary breakfast and lunch for two. Bathroom amenities, water and coffee stations are provided.

## **Wedding Proposal Package**

The Garden venue is available for exclusive use for proposal events. Use of proposal signage with easel stand is free of charge with complimentary rose petals. The venue use fee is PHP 15,000 for three (3) hours from the agreed start time. In addition, a minimum food consumable charge of PHP10,000+ for two applies.

Venue use fee for Papillon Room is PHP3,000 for three (3) hours with a minimum food consumable charge of PHP 15,000++ for two. Use of proposal signage with easel stand is free of charge with complimentary rose petals too.

### **6 ) RESERVATION FEE**

To block your chosen date, we require a non-refundable reservation fee in the amount of Ten Thousand pesos (PHP10,000). It will be deducted from the total billing. Payment can be made in cash, GCash, credit card or through direct bank deposit.

Payment shall not be a guarantee for any price increase eventuality of food and service due to circumstances beyond our control.

### **7 ) FOOD TASTING**

A complimentary food tasting dinner for two is scheduled at the earliest convenient time after receipt of the reservation fee and your chosen menu selection.

### **8 ) TERMS OF PAYMENT**

50% down payment is due and payable thirty days before the event date while full payment is due one week before.

### **9 ) CONTRACT**

We will present a contract draft during your Food Tasting dinner where we can discuss additional requirements and clarify remaining questions. The contract is finalized once all items are confirmed.

### **10 ) CONTACT PERSON**

Paula Prado

### **11 ) CONTACT NUMBERS**

Telephone nos.: +63 2 8724 5211, +63 2 8722 2185

Mobile nos.: +63 998 175 4782, +63 927 428 4202

### **12 ) EMAIL ADDRESSES**

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